

# HARRISON CORTHELL

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## PRODUCTION MANAGER

Motivated and meticulous leader with 10 years as a professional production manager and stage manager in professional theatre and event production. Strong background in database building and management in multiple platforms. Proven ability to navigate evolving metrics and shifting timelines in a fast-paced environment. A self-starter, who seeks out evasive problems and uncovers the solutions. Adept at identifying and analyzing processes for communication and workflow efficiency, while simultaneously nurturing the creative process. Produces results within the team through effective communication skills, discovered common ground, and fostered relationships.

## PROFESSIONAL EXPERIENCE

### New York Theatre (selected)

The Classical Theatre of Harlem

January 2022 - present

#### *Staff Production Manager*

- Lead and manage the daily operation of 6 performances per week within a \$100,000 weekly operating budget
- Balance the needs of the design team, union regulations, and strict time constraints to accomplish daily workload and meet deadlines
- Foster communication between all production areas including stage management, scenery, props, paint, electrics, sound, costumes, and hair and make-up
- Responsible for maintaining the quality and integrity of the show
- Gather, sort, and deliver constructive feedback for employees
- Established a global calendar system to track production details for the entire company
- Hired and managed a staff of over 150

### Off-Broadway, New York, & Regional Theatres

2012 - present

#### *Production Stage Manager*

- Provide leadership within the rehearsal room while coordinating with director, cast, and creatives to maintain the artistic integrity of the production.
- Establish and continually evaluate daily, weekly, and monthly goals for development of new work to ensure operational benchmarks are met
- Develop and maintain production calendar and other cross-departmental databases
- Establish online work-flow systems for efficient communication and digital asset sharing
- Track and oversee script and design changes so they are kept current for creative and design team
- New works, classics, and musicals including *The Outsiders*, *Between the Lines*, *Dishwater Blonde*, *A Streetcar Named Desire*, *Mud & Springtime*, *Spring Awakening*, *Cowgirls*, *Euripides' Ion*, *The Skin of Our Teeth*
- Institutions and theatres include RCA Theatricals, Daryl Roth, Classical Theatre of Harlem, Columbia University, Pioneer Theatre Company, Salt Lake Acting Company, The Grand Theater, and Classical Greek Theatre Festival.
- Experience in Virtual and Zoom performances, workshops, readings, and rehearsals

### Television & Film (selected)

"Money Hungry" - Food Network

2021

#### *Floor Director / Stage Manager*

- Managed the show floor of a broadcast-style television game show while facilitating cameras, props, and stagehands
- Liaise between camera director and deck crew
- Lead audience through appropriate reactions, applause, and interaction

"Dead Ringers" – Amazon / Annapurna

2021

#### *Production Secretary*

- Managed the production office of a major television production at Silvercup Studios
- Design, compile, and maintain database for the frequent distribution of scripts, employment paperwork, clearances, and other sensitive production elements

## Events & Industrials (selected)

Pretium Symposium – Bentley Meeker

2022

### *Show Caller*

- Liaised with client in collaboration with production management to create run of show at the Plaza Hotel
- Anticipate and account for evolving needs of collaborators and performers
- Compile and maintain prompt-book using Apple iPad and GoodNotes 5
- Lead and manage technical and stage team through technical rehearsals and gala performance

Annual Gala – Equality Utah

2016

### *Show Caller*

- Establish and maintain evolving system of metrics for multiple departments
- Anticipate and account for evolving needs of collaborators and performers
- Compile and maintain prompt-book and database for effective calling of live gala for 10,000 patrons and over 200 performers

## Other

Statue of Liberty & Timpanogos Cave National Monument(s)

2017 - 2019

### *National Park Service Ranger*

- Protect and preserve two national monuments for this and future generations through educational programming and intensive, large group activities
- Assigned to Wilderness First Responder medical response team, saving lives under pressure
- Lead beginner and advanced caving trainings through the Timpanogos Cave system for upwards of 16 participants
- Develop and manage successful dark-sky and astronomy programs for over 20,000 visitors
- Prioritize and manage the needs of diverse visitors, upwards of 20,000 a day at Statue of Liberty

## **SKILLS**

- AutoCAD
- Vectorworks
- Microsoft Office
- Google Workspace
- Adobe CC
- AirTable, FileMaker
- EOS Consoles
- Technical theatre
- Western horseback riding
- CPR & First Aid
- NYS Driver's License
- Weekend & night availability

## **EDUCATION**

Columbia University in the City of New York, New York

*Master of Fine Arts in Stage Management*

Westminster College, Salt Lake City, UT

*Bachelor of Fine Arts in Technical Theatre, Cum Laude*

## **REFERENCES**

**Michael Windham**  
*General Manager*  
Classical Theatre of Harlem

**Rebecca Schafer**  
*Production Manager*  
Freelance

**Diane DiVita**  
*Stage Manager*  
New York

*Contact details available upon request.*